

T. S. d.

**AGENDA COVER MEMO**

**AGENDA DATE:** September 13, 2005  
**TO:** Board of County Commissioners  
**DEPARTMENT:** Health & Human Services  
**PRESENTED BY:** Rob Rockstroh



**AGENDA TITLE:** ORDER / \_\_\_\_\_ IN THE MATTER OF APPOINTING MEMBERS TO FILL FOUR VACANCIES ON THE MENTAL HEALTH ADVISORY COMMITTEE/LOCAL ALCOHOL AND DRUG PLANNING COMMITTEE AND APPROVING A WAIVER FROM LANE MANUAL 3.524.

**I. MOTION**

ORDER / \_\_\_\_\_ IN THE MATTER OF APPOINTING MEMBERS TO FILL FOUR VACANCIES ON THE MENTAL HEALTH ADVISORY COMMITTEE/LOCAL ALCOHOL AND DRUG PLANNING COMMITTEE AND OF APPROVING A WAIVER TO LANE MANUAL 3.524

<b>A. <u>COMMITTEE RECOMMENDATIONS:</u></b>	<b><u>TERM EXPIRES:</u></b>
Jennifer Wells	09-13-09
Charles Wright	09-13-09
Cheryl Rade	09-13-09
Tim Mueller	09-13-09

**B. MEMBERSHIP**

**TOTAL MEMBERSHIP: 12**

**APPLICATIONS SUBMITTED: 8**

**ADVERTISING PERIOD: 03-14-05 to 04-22-05 and 04-28-05 to 06-03-05**

**TERM: 4 YEARS**

**REPRESENTATIVE GROUPS MANDATED: X YES NO**

**STAFF LIAISON: Rob Rockstroh, H&HS Administration, x4035**

## COMMITTEE CHARGE:

To advise the Board of County Commissioners and the Department of Health & Human Services on matters relating to mental health in Lane County by reviewing major policies of the mental health program, and making recommendations to the director. Assists in identifying needs and priorities and reviews Lane County's annual Mental Health Plan and budget.

### C. BACKGROUND / ANALYSIS

Due to the resignations of David Piercy, Russell Evans, the term expiration of Nancy Terry, and the untimely death of Tevina Benedict, four MHAC/LADPC vacancies were advertised from March 14, 2005 to March 22, 2005. Due to insufficient applications, it was re-posted from April 28, 2005 to June 3, 2005. That advertisement indicated that minority groups were encouraged to apply. This was done to recruit minority members and fulfill Oregon statutory requirement to the Local Alcohol & Drug Planning Committee (ORS 430.342).

At the close of the second advertisement period, eight applications were on file in the office of county administration. The MHAC/LADPC reviewed the eight applications and conducted interviews. After the interviews, the recommendations of Jennifer Wells, Charles Wright, Cheryl Rade, and Tim Mueller were made to fill the vacancies.

In addition, the committee is requesting that one of its current members, Debra Depew, be allowed to remain on the committee through her second term, which expires May 31, 2007. She was recently employed with a mental health agency which is a subcontractor of Lane County. Lane Manual 3.506 has conflict of interest language that excludes employees of vendors/subcontractors from serving on county advisory committees if they "actively participate in the management of the organization." Deb is a family support specialist and is not part of the management of the subcontractor organization.

A problem arises because the specific language in Lane Manual 3.524 has a tighter standard than LM 3.506. It states that "subcontractors of mental health services, their employees and their board members are barred from membership on this committee." Deb has been a very active member of the committee, the child and adolescent subcommittee, and various committees of LaneCare. She has also represented us at state committees/meetings. She is widely known as a family voice for child and adolescent issues. It would be a great loss for the committee if Deb is not allowed this waiver.

Lane Manual sections 3.520 through 3.554 list committee membership for a wide variety of committees. These sections of the manual appear to have little consistency in the 'no employee' rule. We are requesting a waiver to the "no employee" language in Lane Manual 3.524 and that we be allowed to apply the broader "management employee" language from Lane Manual 3.506 (2) (d).

D. RECOMMENDATION

<u>Committee Recommendations</u>	<u>Expiration Date</u>	<u>Term</u>
Jennifer Wells	09-13-2009	First
Charles Wright	09-13-2009	First
Cheryl Rade	09-13-2009	First
Tim Mueller	09-13-2009	First

The above appointments to be effective 09-13-2005.

Approve waiver for Debra Depew to retain her committee membership through May 31, 2007.

E. ATTACHMENTS

Board Order  
2005 MHAC Membership List  
Applications

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER: ) IN THE MATTER OF APPOINTING MEMBERS TO FILL FOUR  
) VACANCIES ON THE MENTAL HEALTH ADVISORY  
) COMMITTEE/LOCAL ALCOHOL PLANNING COMMITTEE AND  
APPROVING A WAIVER FROM LANE MANUAL 3.524

WHEREAS, there are four vacancies on the Mental Health Advisory Committee;  
and

WHEREAS, Debra Depew cannot serve on the Committee unless a waiver is  
granted; and

WHEREAS, this matter having been fully considered by the Lane County Board  
of Commissioners.

NOW THEREFORE, IT IS HEREBY ORDERED that the following named  
persons be appointed to fill the vacancies on the Mental Health Advisory  
Committee, said terms to expire as indicated below:

<u>Name</u>	<u>Expiration Date</u>	<u>Term</u>
Jennifer Wells	09-13-2009	First
Charles Wright	09-13-2009	First
Cheryl Rade	09-13-2009	First
Tim Mueller	09-13-2009	First

IT IS FURTHER ORDERED, that a waiver be granted allowing Debra Depew to  
complete her second term that expires May 31, 2007.

DATED this \_\_\_\_\_ day of September, 2005.

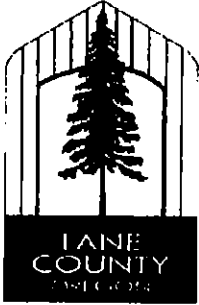
---

Anna Morrison, Chair  
BOARD OF COUNTY COMMISSIONERS

APPROVED AS TO FORM  
Date 9/2/05 lane county  
J. Kaidlow  
OFFICE OF LEGAL COUNSEL

**MENTAL HEALTH ADVISORY COMMITTEE  
MEMBERSHIP LIST  
2005**

<b>Name</b>	<b>Expiration Date</b>	<b>Term</b>
Day, Lois	05-31-07	Second Term
Depew, Debra	05-31-07	Second Term
Jacks, James	05-31-08	First Term
Sundahl, Sheila	05-31-08	First Term
Thienes, Shannon	05-31-06	Second Term
Wright, Bob	05-31-06	First Term
Zoller, Phillip	05-31-07	First Term
Commissioner Bill Dwyer		Lane County Commissioner



Lane County  
CITIZEN ADVISORY COMMITTEE  
APPLICATION

4/11 11:00 AM

APPLICANT'S NAME AND CITY: <i>Jennifer Wells; Dexter</i>	DATE: <i>06/02/05</i>
NAME OF ADVISORY COMMITTEE: <i>Mental Health Advisory Committee</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

- Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)  
*I have significant work experience in the areas of MRDD/Mental Health, and research related to MRDD. Please see biographical sketch.*
- Why do you want to become a member of this committee, and what specific contributions do you hope to make?  
*I feel that my years of service, in addition to a personal understanding of MRDD/Mental Health, and Alcohol/Drug research would be beneficial.*
- List the community concerns related to this committee that you would like to see addressed if you are appointed.  
*Increased support for direct services; increased support for law enforcement dealing specifically with low cognitions/mental health/As D issues. Development of new day-service/support options for underserved adults with MRDD and/or Mental Health issues.*
- Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)  
*No prior involvement on committee activities. Member of American Association on Mental Retardation; International Association for Scientific Study of Intellectual Disabilities.*
- Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?  
*I would encourage participation by all community members. I have experience working with individuals from diverse cultures, SES, etc.*
- Are you currently serving on any Advisory Boards or Committees? If so, which ones?  
*NO*
- Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)  
 No  Yes Specify:
- How did you learn about this vacancy?  Newspaper  Word of mouth  Other: *KLCC*
- In which County Commissioner District do you reside? please check one:  
 Unsure  West Lane County  Springfield  South Eugene  North Eugene  East Lane County

\*The Board of Commissioners has adopted the following policy on reappointments:

- Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.
- The deadline for incumbent applications will be the same as the deadline for new applications.

\* Unless waived by the Board.

## BIOGRAPHICAL SKETCH

NAME <b>Jennifer J. Wells</b>	CEO/Director of Research & Development, Technological Assistance Institute for Intellectual Disability (Tech-Aid) <a href="http://www.techaidinstitute.com">www.techaidinstitute.com</a>
Contact Information:	

EDUCATION/TRAINING <i>(Begin with baccalaureate or other initial professional education, such as nursing, and include postdoctoral training.)</i>			
INSTITUTION AND LOCATION	DEGREE <i>(if applicable)</i>	YEAR(s)	FIELD OF STUDY
Bethany College, Lindsborg, KS	B.A.	1981	Studio Arts
University of Iowa, Iowa City, IA	M.A.	1985	Rehab. Counseling
University of Oregon, Eugene, OR	Ph.D.	1994	Rehab. & Spec. Ed.

### A. Positions and Honors.

#### Positions and Employment

- 1974-1977 Nursing Assistant, RCF for Youth through Adults with Disabilities, particularly Mental Retardation. Bethphage Mission, Axtell Nebraska.
- 1981-1982 Nursing Assistant, RCF for Elderly, Beverly Manor, Iowa City, Iowa
- 1982-1984 Vocational Evaluator, Hospital School, University of Iowa Hospitals and Clinics, Iowa City, IA
- 1984-1985 Project Director, Supported Employment Transition Program, Association for Retarded Citizens of Lane County, Iowa City, IA
- 1984-Wint. Clinical Intern, Veteran's Administration Hospital, Department of Psychology, Iowa City, IA
- 1985-Spr. Clinical Intern, Alcohol & Drug Rehab Program, Iowa City, IA
- 1985-1988 Research Assistant, Rehabilitation Research and Training Center on Mental Retardation, University of Oregon, Eugene, OR
- 1988-1989 Socialization Program Coordinator, Transitional Residential Facility for Adults with Chronic Mental Illness, Halfway House Services, Inc., Eugene, OR
- 1989-1990 Clinical Supervisor, Residential Facility For Adults with Chronic Mental Illness, Bohemia Residential Community, Cottage Grove, OR
- 1991-1992 House Manager, William Ware Residence, Halfway House Services, Inc., Eugene, OR
- 1992-1994 Program Manager, Deinstitutionalization Project for Adults with Significantly Challenging Behavior, Oregon Community Support, Eugene, OR
- 1992-1994 Professional Assault Response Training (PART) State Certified Trainer
- 1994-1996 Research Assistant, Adolescent Depression Project, Family History Study, Oregon Research Institute, Eugene, OR
- 1996-2000 Consultant, Teaching Research Division, Western Oregon State College, Eugene, OR
- 1996-1998 Project Coordinator, Oregon Center for Applied Science, Inc., Eugene, OR
- 1998-2004 Research Scientist, Oregon Center for Applied Science, Inc., Eugene, OR
- 2000- Consultant, National Institutes of Health, Bethesda, MD
- 2002- CEO, Director of Research and Development, Technological Assistance Institute for Intellectual Disabilities, Dexter, OR

#### Professional Memberships

- American Association on Mental Retardation (AAMR)
- International Association for the Scientific Study of Intellectual Disability (IASSID)

## Other Experience and Professional Presentations

### Selected Presentations

- Wells, J. (1984). *Vocational advocacy and supported work*, ACCESS 84', Cedar Rapids, IA.
- Wells, J. (1984). *Beyond the mainstream: Integration of moderately and severely retarded adults into the competitive workplace*, Iowa TASH, Cedar Falls, IA.
- Wells, J. (1985). *Supported Employment*, Project Transition, Kansas City, KA.
- English, W., McAllister, M., & Wells, J. (1987). *Involving parents in facilitating independence*, National Rehabilitation Association Conference, New Orleans, LA.
- English, W., McAllister, M., & Wells, J. (1987). *Community transitions of persons with mental retardation*, National Rehabilitation Association Conference, New Orleans, LA.
- English, W., McAllister, M., & Wells, J. (1987). *Community and social integration of persons with developmental disabilities*, Service Delivery Training Program, New Orleans, LA.
- English, W., McAllister, M., & Wells, J. (1988). *Community and social integration of persons with developmental disabilities*, Service Delivery Training Program, Reno, NV.

### Honors

- Award of Distinction (2<sup>nd</sup> place), Instructional Category. (1999). *Strategies for dementia: Communication skills for professional caregivers* [CD-ROM]. Sponsored by Communicator Awards, Arlington, TX.
- Award of Distinction (2<sup>nd</sup> place), Medical/Educational Category. (1999). *Strategies for dementia: Communication skills for professional caregivers* [Video set]. Sponsored by Communicator Awards, Arlington, TX.
- Honorable Mention Award. (1999). *Refuse to Use: Skills for Saying No to Drugs* [CD-ROM program]. Sponsored by National Council on Family Relations (Media Awards Competition), Minneapolis, MN.
- EDDIE Award. (2000). *Refuse to Use: Skills for Saying No to Drugs* [CD-ROM program]. ComputED. AWARDS PORTFOLIO (2000). *Refuse to Use: Skills for Saying No to Drugs* [CD-ROM program]. Sponsored by Media and Methods Magazine.
- Bronze Telly Award. (2000). *Strategies for Dementia: Communication Skills for Professional Caregivers* [CD-ROM]. Affiliated with The Center for Creativity, Ashland, KY.

### **B. Selected peer-reviewed publications (in chronological order).**

- English, R.W., Lyman, G., Munkers, A., McAllister, M., Wells, J., & Wells, R. (1987). *Family perspectives on transition from high school to community* (Training manual and slide/tape presentation). Rehabilitation Research and Training Center in Mental Retardation, University of Oregon, Eugene, OR.
- Glang, A., Todis, B., Cooley, E., Wells, J., & Voss, J. (1997). Building social networks for children and adolescents with ABI: A school-based intervention. *Journal of Head Trauma Rehabilitation*, 12(2), 32-47.
- Irvine, A.B., Beauchamp, N., & Wells, J. (1997). Interactive health risk appraisal for behavior change. *Health Education & Behavior*, 24(1), 8-9.
- Irvine, A.B., Beauchamp, N., Ary, D.V., Noell, J., & Wells, J. (1998). Use of interactive multimedia HRA's: Three studies. *Proceedings, 34th Annual Meeting of Society of Prospective Medicine* (J.E. Dewey, Ed.), Newport, RI, October.
- Duncan, T., Duncan, S., Ary, D.V., Wells, J., & Beauchamp, N. (1998). *Refuse to use: Skills to saying no to drugs* [CD-ROM]. Eugene, OR: Oregon Center for Applied Science.
- Duncan, T.E., Duncan, S.C., Beauchamp, N., Wells, J., & Ary, D.V. (2000). Development and evaluation of an interactive CD-ROM refusal skills program to prevent youth substance use: Refuse to use. *Journal of Behavioral Medicine*, 23(1), 59.
- Irvine, A.B., Bourgeois, M., Andress, S., Robson, D., & Wells, J. (2000). *Strategies for dementia: Communication skills for caregivers* [CD-ROM]. Eugene, OR: Oregon Center for Applied Science.
- Wells, J., Ary, D.V. (2004). *Preventing substance abuse in special education students* [CD-ROM]. Eugene, OR: Oregon Center for Applied Science.
- Wells, J., Noell, J., & Edwards, J.P. (2004). *Sexual abuse prevention for female special education students: Interactions with staff* [CD-ROM]. Eugene, OR: Oregon Center for Applied Science.
-



### **C. Completed Research Support**

2002-2004 Principal Investigator, National Institute on Drug Abuse, R44-DA14731, Preventing Substance Abuse in Special Education Students. Project to develop and evaluate an interactive CD-ROM program using direct instruction technology to teach social and contextual discriminations necessary for the prevention of illicit substance abuse among adolescents with mild cognitive and/or developmental disabilities.

2002-2004 Principal Investigator, National Institute of Child Health and Human Development, R44-HD038177, Sexual Abuse Prevention for Special Education Students. Project to develop and evaluate interactive CD-ROM programs teaching rule-based principles of appropriate physical contact to reduce the likelihood of sexual abuse and victimization of male and female students in special education by peers, helpers, family members, or acquaintances.

2002-04 Principal Investigator, National Institute on Drug Abuse, R43-DA14731, Preventing Substance Abuse in Special Education Students. Project to develop and evaluate an interactive CD-ROM program using direct instruction technology to teach adolescents with mild cognitive and/or developmental disabilities to discriminate between peer pressure and peer encouragement.

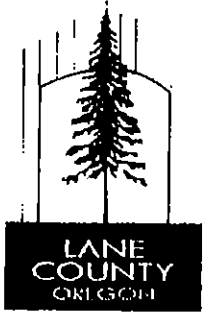
2000-2001 Principal Investigator, National Institute of Child Health and Human Development, R43-HD38177. Sexual Abuse Prevention for Special Education Students. Project to develop and evaluate a fully-interactive CD-ROM program designed to prevent the sexual abuse of children and adolescents with mild to moderate mental retardation, using direct instruction teaching methods.

2001-2004 Principal Investigator, National Institute of Mental Health, R44-MH61756, Preventing HIV: Interactive Program for Special Ed Youth. Project to develop and evaluate an interactive CD-ROM program designed to prevent the spread of HIV among adolescents with mild cognitive and/or developmental disabilities.

2001-2004 Principal Investigator, National Institute of Child Health and Human Development, R44-HD36570, Pregnancy Prevention Program for the Learning Disabled. Project to develop and evaluate four interactive programs designed to prevent pregnancy among learning disabled (LD) adolescents and young adults.

---

Lane County  
CITIZEN ADVISORY COMMITTEE  
APPLICATION



APPLICANT'S NAME AND CITY: CHARLES WRIGHT, EUGENE	DATE: 3/28/05
NAME OF ADVISORY COMMITTEE: MENTAL HEALTH	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

- Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)  
see attached
- Why do you want to become a member of this committee, and what specific contributions do you hope to make?  
see attached
- List the community concerns related to this committee that you would like to see addressed if you are appointed.  
see attached
- Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)  
see attached
- Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?  
geezer?
- Are you currently serving on any Advisory Boards or Committees? If so, which ones?  
NO
- Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)  
 No  Yes Specify:
- How did you learn about this vacancy?  Newspaper  Word of mouth  Other:
- In which County Commissioner District do you reside? please check one:  
 Unsure  West Lane County  Springfield  South Eugene  North Eugene  East Lane County

\*The Board of Commissioners has adopted the following policy on reappointments:  
 a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.  
 b. The deadline for incumbent applications will be the same as the deadline for new applications.  
 \* Unless waived by the Board.

Attachment to application for membership on the Lane County Mental Health Advisory  
Committee

**Charles R.B. Wright**

**1. Experience and qualifications:**

For the past five or six years I have served as a NAMI representative on the LaneCare Quality Assurance Committee and on its Delivery Systems and Credentialing, Contracting, Consumer Relations subcommittees. Before that, I was a member of the LaneCare ad hoc committee to develop a county public guardianship program. My wife's son suffers from schizophrenia, and she and I have been active members of NAMI for many years. I am on the local NAMI legislative committee and have spent a little time in Salem testifying and meeting with legislators.

I am retired from the mathematics faculty at the University of Oregon. During my UO career, I served on, and often chaired, most of the major standing faculty committees, as well as a number of ad hoc committees at the university and state system levels. In addition, I served hitches as department head and associate dean.

**2. Hoped-for contributions:**

Primarily, I hope to bring to the committee the perspective of a concerned family member of a mentally ill adult, and in that way to represent the interests of most NAMI members. I would like to believe that my extensive committee experience and my analytical skills can be useful in committee deliberations and in seeking solutions to complex problems. I also hope to bring knowledge of the County committee's concerns back to NAMI and to the LaneCare setting.

**3. Community concerns to address:**

I still live in hope of setting up a public guardianship program. Another, perhaps intractable, issue is better coordination of mental health and substance abuse programs, so as to treat dual diagnosis clients more effectively. More generally, I am simply interested in doing what I can to improve mental health services for all people in our county.

**4. Involvement with relevant community groups:**

See item 1.

Lane County  
CITIZEN ADVISORY COMMITTEE  
APPLICATION



APPLICANT'S NAME AND CITY: <i>Cheryl Rade Eugene, OR</i>	DATE: <i>5-6-2005</i>
NAME OF ADVISORY COMMITTEE: <i>Mental Health Advisory Comm.</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

- Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.) *I have extensive knowledge of mental health issues, having prior experience as a probation officer (both in Arizona and Oregon). SEE RESUME.*
- Why do you want to become a member of this committee, and what specific contributions do you hope to make? *I am very interested in becoming more involved in my community, especially in issues related to mental health.*
- List the community concerns related to this committee that you would like to see addressed if you are appointed. *more support groups for those with mental health problems, more help for the homeless*
- Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) *I served on the board of the Battered Women's Shelter in Brainerd, Minnesota and the board of Victim/Witness Services for Coconino County, Flagstaff, Arizona.*
- Lane County is committed to reflecting diverse cultures on its boards/committees, and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort? *I consider myself to be an extremely open-minded person who would always treat every situation in a fair and objective manner.*
- Are you currently serving on any Advisory Boards or Committees? If so, which ones?  
*No*
- Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)  
 No  Yes Specify:
- How did you learn about this vacancy?  Newspaper  Word of mouth  Other:
- In which County Commissioner District do you reside? please check one:  
 Unsure  West Lane County  Springfield  South Eugene  North Eugene  East Lane County  
 *Westmoreland*

\*The Board of Commissioners has adopted the following policy on reappointments:  
 a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.  
 b. The deadline for incumbent applications will be the same as the deadline for new applications.  
 \* Unless waived by the Board.

Cheryl Rade

**EXPERIENCE:**

**STUDENT:** Full-time student at the University of Oregon pursuing a bachelor's degree in French. 9/04 to present

**PAROLE AND PROBATION OFFICER:** Lane County Community Corrections, Eugene, Oregon. Responsible for supervising clients as ordered by Lane County; maintain case histories and other records; appear in court; and arrange treatment for clients. 11/02 to 4/04

**ADULT PROBATION OFFICER II:** Coconino County Adult Probation Department, Flagstaff, Arizona. Responsible for advising and supervising adult probationers as ordered by the court; maintained detailed case histories and other records; testified in court; arranged mental health/substance abuse treatment for probationers; and prepared required reports. 2/94 to 9/02

**UNIVERSITY INSTRUCTOR:** Northern Arizona University, Flagstaff, Arizona. Taught in the university's School of Communication. Courses included editing, reporting, creative and analytical writing, and effective listening. Other duties were student advisement and university service. 9/89 to 5/94

**HUMAN RESOURCES SPECIALIST:** Aspen Hill Hospital, Flagstaff, Arizona. Responsible for all aspects of human services (new employee orientation, insurance, tax forms, etc.) 5/93 to 8/93

**COMMUNICATIONS CONSULTANT:** Cheryl Ann Marcks Communications, Flagstaff, Arizona. Presented workshops and seminars on effective communication in the work place. Also offered writing and editing services, as well as public relations and promotional strategies. 9/91 to 2/94

**JOB DEVELOPER:** Goodwill Industries of Northern Arizona, Flagstaff, Arizona. Responsible for developing jobs in the community for people with disabilities. Also served as coordinator of the Projects With Industry (PWI) program, a federally funded program designed to enhance employment opportunities for people with disabilities. Additional duties included establishing the Business Advisory Council, fundraising, public relations and marketing. 4/92 to 4/93

**ADMINISTRATIVE ASSISTANT:** Flagstaff Winter Festival, Flagstaff, Arizona. Responsible for publicity (news releases, brochures, media contacts and promotion). Other duties were fundraising, coordinating various festival activities, and working with volunteers. 1/92 to 4/92

**EDITOR:** Office of News and Publications, Northern Arizona University, Flagstaff, Arizona. Responsible for dissemination of news, information and photographs on university events to the media. Editor of The Pine, NAU's official alumni newspaper, and the campus faculty/staff newsletter. Responsible for providing copy and art, designing layout and coordinating production schedules. Also responsible for brochure work (writing, editing and layout). 12/84 to 8/91

**FREE-LANCE WRITER:** McElfresh Advertising, Flagstaff, Arizona. Wrote copy for travel brochure and river rafting advertisement. Also wrote feature story that appeared on page 1 of The Sedona Times, Sedona, Arizona. 10/84 to 12/84

**NEWSPAPER REPORTER/EDITOR:** The Brainerd Daily Dispatch, Brainerd, Minnesota. Editor of the People Section, which included engagement and wedding announcements and other social news (responsible for entire layout and design). Other duties were general news reporting, covering town meetings and writing numerous human interest features. 12/78 to 9/84

**BEHAVIOR MODIFICATION SPECIALIST/SUPERVISOR:** Brainerd State Hospital, Brainerd, Minnesota. Supervised a staff of 10 and was responsible for 25-30 residents. Responsible for implementing a job development and placement program for residents being mainstreamed back into the community. Other duties were case management, rehabilitation, data collection and analysis, and budget management. Also have grant-writing experience (obtained a \$15,000.00 grant in 1977). 12/75 to 11/78

#### **COMMUNITY SERVICE:**

Volunteer with Womenspace in Eugene, Oregon, 4/04 to 9/04

Volunteer with the Sexual Assault Program of Crow Wing County, Minnesota, 1979 to 1984. Counseled sexual assault victims, along with members of their families. Also a board member with the Battered Women's Shelter.

Board member of Victim/Witness Services for Coconino County, Flagstaff, Arizona, an organization geared to helping victims of crimes and crisis, 1985 to 1990. Have extensive experience as a crisis intervention volunteer; worked on a variety of cases involving family disputes, suicide interventions, grief counseling and substance abuse.

**EDUCATION:**

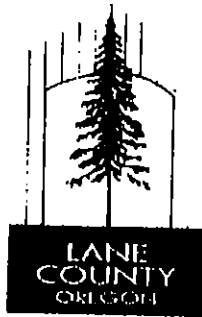
Currently a full-time student at the University of Oregon, majoring in French.

Graduated from Northern Arizona University, Flagstaff, Arizona, in 1988 with a master's degree in applied sociology. Criminal justice emphasis. Also took several courses at Northern Arizona University toward a Ph.D. in political science.

Graduated from Bemidji State University, Bemidji, Minnesota, in 1975 with a bachelor's degree in mass communications (journalism). Psychology minor.

**REFERENCES:**

Available upon request.



Lane County  
CITIZEN ADVISORY COMMITTEE  
APPLICATION

MAY 27 2005

APPLICANT'S NAME AND CITY: <i>Tim Mueller Eugene</i>	DATE: <i>5-25-05</i>
NAME OF ADVISORY COMMITTEE: <i>Mental Health advisory</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.) *8 years as sec/treas of Kindtree Productions, a non-profit for people with autism.*
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make? *To bring my special perspective as the population of people with autism grows rapidly.*
3. List the community concerns related to this committee that you would like to see addressed if you are appointed. *Support for families + people with autism in schools, public safety, medical programs, housing and community awareness*
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) *8 years in Kindtree/Artisan Rocks. Founder of local chapter of the Autism Society of Oregon.*
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort? *I would treat each person equally, and work to provide appropriate tools to maximize access.*
6. Are you currently serving on any Advisory Boards, or Committees? If so, which ones? *Board of Directors, Kindtree Productions (www.kindtree.org) Advisory Group, ASO-LCC, Community Village, OCF, council*
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)  
 No  Yes Specify:
8. How did you learn about this vacancy?  Newspaper  Word of mouth  Other: *KLCC*
9. In which County Commissioner District do you reside? please check one:  
 Unsure  West Lane County  Springfield  South Eugene  North Eugene  East Lane County

\*The Board of Commissioners has adopted the following policy on reappointments:  
 a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.  
 b. The deadline for incumbent applications will be the same as the deadline for new applications.  
 \* Unless waived by the Board.



## AGENDA COVER MEMO

---

**AGENDA DATE:** September 13, 2005

**TO:** Board of County Commissioners

**DEPARTMENT:** Lane County Sheriff's Office, Emergency Management Division

**PRESENTED BY:** Linda L. Cook

**AGENDA TITLE:** *IN THE MATTER OF ADOPTING A REVISED EMERGENCY OPERATIONS PLAN FOR LANE COUNTY AND ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM*

---

### I. MOTION

That the Board of Commissioners move to adopt by resolution the revised Emergency Operations Plan for Lane County and the National Incident Management System.

### II. DISCUSSION

#### A. Background

On December 11, 2001 the Lane County Board of Commissioners adopted Board Order 01-12-11-2 adopting a revised Emergency Operations Plan (EOP) for Lane County. The 2001 update to the plan was in response to the events of September 11.

Since the 2001 update, Lane County Emergency Management hired a contractor with grant funds to review Lane County's (EOP) and make recommendations. The contractor and Emergency Management developed a revised draft of the plan to reflect current operations using plain language. The revised draft was sent out for review and comment to all Lane County Department Heads. Feedback from the departments has been incorporated into the revised draft of the EOP.

Additionally, the revised draft of the EOP includes language that is in compliance with Homeland Security Presidential Directive #5 indicating that Lane County adopts the National Incident Management Systems (NIMS) for responding to emergencies and disasters.

In the process of updating the EOP it was determined that it should be consistent with Lane Manual Chapter 54. Revisions to Lane Manual Chapter 54 have been submitted for production and will be ready for Board adoption in approximately 3 weeks.

### III ATTACHMENTS

#### **Order**

**Draft of the revised Lane County Emergency Operations Plan**

**Draft of the revised Lane Manual Chapter 54**

**Background information regarding NIMS Compliance**

**EDUCATION:**

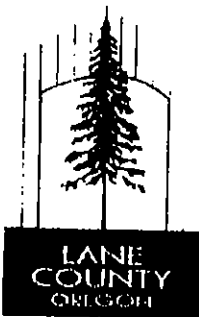
Currently a full-time student at the University of Oregon, majoring in French.

Graduated from Northern Arizona University, Flagstaff, Arizona, in 1988 with a master's degree in applied sociology. Criminal justice emphasis. Also took several courses at Northern Arizona University toward a Ph.D. in political science.

Graduated from Bemidji State University, Bemidji, Minnesota, in 1975 with a bachelor's degree in mass communications (journalism). Psychology minor.

**REFERENCES:**

Available upon request.



Lane County  
CITIZEN ADVISORY COMMITTEE  
APPLICATION

MAY 27 2005

APPLICANT'S NAME AND CITY: <i>Tim Mueller Eugene</i>	DATE: <i>5-25-05</i>
NAME OF ADVISORY COMMITTEE: <i>Mental Health advisory</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.) *8 years as sec/treas of Kindtree Productions, a non-profit for people with autism.*
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make? *To bring my special perspective as the population of people with autism grows rapidly.*
3. List the community concerns related to this committee that you would like to see addressed if you are appointed. *Support for families + people with autism in schools, public safety, medical programs, housing and community awareness*
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) *8 years in Kindtree/Action Rocks. Founder of local chapter of the Autism Society of Oregon.*
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort? *I would treat each person equally, and work to provide appropriate tools to maximize access.*
6. Are you currently serving on any Advisory Boards, or Committees? If so, which ones? *Board of Directors, Kindtree Productions (www.kindtree.org) Advisory Group, ASU-LCC, Community Village, OCF, council*
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)  
 No  Yes Specify:
8. How did you learn about this vacancy?  Newspaper  Word of mouth  Other: *KLCC*
9. In which County Commissioner District do you reside? please check one:  
 Unsure  West Lane County  Springfield  South Eugene  North Eugene  East Lane County

\*The Board of Commissioners has adopted the following policy on reappointments:

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

\* Unless waived by the Board.